

MCLAREN BAY VOLUNTEER BACKGROUND CHECK ACKNOWLEDGEMENT

Complete forms can be submitted in the following ways:

Email: volunteerservices@mclaren.org / Facsimile: 989.891.8156

Mail: McLaren Bay, Volunteer Services Dept., 1900 Columbus Ave., Bay City, MI 48708

McLaren Bay requires all volunteer applicants and volunteers to successfully pass criminal and sex offender background checks to ensure the protection of patients and vulnerable individuals at McLaren Bay. The background check includes a Michigan Internet Criminal History Access Tool (ICHAT) and National Sex Offender Public Website (NSOPW) checks. The ICHAT background check includes a name check, through the State of Michigan ICHAT system, which is based on the volunteer’s individual identifiers (as requested in this form below). In some cases, MHCC may require further information if an obtained report is incomplete, reveals relevant criminal history information, etc. Volunteer and volunteer applicants are required to cooperate in the process. Any volunteer applicant/volunteer who fails to complete a *Volunteer Background Check Acknowledgment* form, who does not pass the Volunteer Background Check to McLaren Bay’s satisfaction, and/or who refuses to cooperate in the process will not be considered or placed as a volunteer or (if placed already) may be subject to termination of his/her volunteer assignment.

VOLUNTEER INFORMATION

Full Printed Name: _____

Maiden name or other name(s) previously used: _____

DOB: _____ Sex: _____ Eye Color: _____ Hair Color: _____ Height: _____

Cell/Local Telephone: _____ Email Address: _____

Current Home Address: _____

HISTORY INFORMATION

1) Have you ever plead guilty, or been convicted of a misdemeanor or felony? Yes No

2) Are there any felony charges pending against you at this time? Yes No

If you answered “YES” to either of these questions, please describe the nature of the crime(s) or charge(s), the date and place of the offense, and the legal dispositoin of the case.*

**Note: McLaren Bay conducts a criminal background check on all volunteers. A “Yes” response will not automatically disqualify an individual from consideration.*

VOLUNTEER ACKNOWLEDGEMENTS

I acknowledge the information provided is accurate and complete, that I consent to the above-referenced background check, and that I must pass the background check to the satisfaction of McLaren Bay as a condition of my volunteer placement and/or continued placement.

Volunteer Signature: _____ Date: _____

OFFICE USE ONLY

Approved Denied Date Approved/Denied _____ Determining Staff Member _____
[mm/dd/yyyy] [initials]

